

ADMISSION PROCESS

In our endeavour to provide quality coaching we follow rules and procedure and expect all our students to abide by these rules.

1. Students are required to register before the course commences by filling up the Registration Form, which can be obtained from the institute or can be downloaded from our website
2. Registration form duly filled with two latest photographs and required Photocopies of Class Xth / XIth Certificates are deposited along with Cash/DD/Cheque of Rs 500/-
3. As per the rules of the Programme Fee is to be submitted at the Institute or through Bank Transfer to attend the course.
4. **No student will be permitted to attend the course without depositing the required fee for the course**
5. Institute reserves the right to give admission to the student.
6. Institute is not responsible for Medical Fitness criteria of any student for joining Armed Forces.

REFUND POLICY – EDGE ACADEMY

If a student leaves the course before completion due to any reason whatsoever, he/she will get the refund of the fee (Less Scholarship, if any) after deduction of following amount

Duration	Within one week or before course starts	Within two weeks of course start
Amount to be deducted	20% + GST (Govt. Tax)	60%- + GST (Govt. Tax)

Note: No amount will be refunded after two weeks (one week in case of Course duration up to Two months) under any circumstances. Fee due has been paid by due date

General Rules for fee refund:

1. No fee will be refunded in case a student leaves the institute after two weeks of admission. Here, his/her departure from the institute may be voluntary or due to any other reasons, whatsoever. No fee will be refunded if the student is removed by the academy on grounds of non performance or discipline at any time during the course throughout the Academic Year.
2. The GST on course fee & refund amount is liable to change as per the revision made by Government of India.
3. Those students who wish to switch to another scheduled course and not seek a refund are eligible to do so within two weeks of joining the course. No switch will be permitted thereafter. Validity of such transfer will be within six months after paying the fee difference.

4. **NO FEE WILL BE REFUNDED FOR SSB COURSE**

5. Refund rules are **SAME** even if a student joins late or if a student doesn't join or attend even a single class at all after depositing the fee.
6. No amount of fee will be refunded to a student if he/she does not get selected /passed in NDA/ NA/CDS/ SSB/ AFCAT/CSAT or other competitive examinations or school course.
7. If a student wants to leave the institute and opts for fee refund; he should follow the under mentioned steps:
- Submit the Fee Refund Application at the institute.
 - Attach original receipt(s) of total fee deposited.
 - Only student/parent can submit 'Fee Refund' application in person. Please note that, we will not accept the Fee Refund application from any other person/relative/friend.
 - Processing of application for refund takes approximately seven days.
 - Fee will be refunded by account payee cheque only in the father or mother's name.
 - Only the student or his/her parent can collect cheque for refund of fee after seven days of submitting the application for refund OR institute will send the cheque to parent by post at home address given in the refund application. Refund cheque will not be given to friend/relative or any other person.
8. The student/parents should understand that fee refund is a part of institute's policy and we strictly follow the refund rules & regulations as mentioned above. However, if the request of refund is submitted (in written with required documents) after the 'Refund Date' is over; we will not entertain it. Please also note that refund requests made verbally/orally or through Telephone/email are also not entertained.
9. In case fee has been deposited and the course is cancelled by the institute Full fee refund shall be done
10. Any legal matter/dispute related to fee refund is subject to Kota (Rajasthan) jurisdiction only.